



TANTEX Governing Board Meeting Minutes - OCTOBER 2012

Subject	TANTEX Governing Board (GoB) Meeting – October 2012		Date	10/17/2012
Meeting Chair	Geeta Dammanna, President of TANTEX			
Facilitator	Narasimha Reddy Urimindi, Secretary of TANTEX		Time	7:00 PM
Location	Ohry's Indian Restaurant, Irving TX			
Attendees	1. Ananth Mallavarapu	2. Rajeswari Jujaray (Excused)		
	3. Balki Chamkura	4. Sirisha Bavireddy (Excused)		
	5. Chinasatyam Veernapu	6. Subramanyam Jonnalagadda		
	7. Geeta Dammanna	8. Subhash Nelakanti		
	9. Indu Reddy Mandadi (Excused)	10. Subhashini Pentakota		
	11. Jyothi Vanam (Excused)	12. Suresh Manduva		
	13. Krishnaveni Seelam (Excused)	14. Vijay Mohan Kakarla		
	15. Krishna Reddy Uppalapati	16. Rajesh Chilukuri (Excused)		
	17. Mahesh Aditya Adibhatla	18. Poorna Chandra Rao Vemulapalli		
	19. Narasimha Reddy Urimindi	20. Raghu Chittimalla		
	21. NMS Reddy	22. Murthy Mulukutla		
	23. Dr. Ramana Reddy (Absent)	24. Ramakrishna Lavu		
	25. Dr. Srinivas Reddy Alla	26. Dr. CR. Rao		
		27. MVL Prasad (Meeting Observer)		

Key Points Discussed

No.	Agenda Items	Meeting Highlights
1	Previous EC meeting minutes: Review & Approval	<p>President called the meeting to order @7:22 PM.</p> <p>Vijay Mohan Kakarla proposed and Subhash Nelakanti seconded the October 07, 2012 meeting minutes with the following changes/corrections:</p> <ul style="list-style-type: none"> • 9 Life Members (not 11) approved and 2 pending • Suresh Manduva questioned the reason for postponing the GB meeting for a week. • Geeta Dammanna clarified that earlier notification did not meet the 15 day requirement and was short of one day. Upon asking for reason for delay, the President responded that it was due to the Secretary misleading the BoT about time frames and depending on this assurance BoT did not send the matter to be enclosed with notice. • Secretary raised objection to President's understanding of the issue and clarified to the team that BoT didn't have the Amendment documents ready for distribution to members, and this status was reconfirmed by the BoT Chair, Dr. Alla Srinivas Reddy.
	Review of Action Items	<p>After a long debate, the governing board agreed in principle to adopt the code of ethics pending further discussion and finalization of policies, and is proposed by Geeta Damanna and seconded by Ramakrishna Lavu.</p>
2	General Body Meeting - Planning	<p>Balki Chamkura, Event Coordinator for the upcoming Annual General Body Meeting provided an update on various activities</p> <ul style="list-style-type: none"> • Per Suresh Manduva, the Conference Center at the Preston Ridge campus of the Collin College (Building C) is the confirmed venue for the upcoming annual general body meeting <ul style="list-style-type: none"> ○ The venue has a capacity to hold 800 people, of which 600 chairs are already arranged in 4 rows of 150 seats each. Another 100 chairs are available if needed. • Per Poorna Chandra Rao Vemulapalli, the venue has as a built-in audio, projector and five screens. The contract comes with a computer for our presentation. <ul style="list-style-type: none"> ○ A total of 4 microphones will be provided, 3 of them on stage and one for the questions from floor. However, no wireless microphones are available • Please ensure no food or drinks inside the meeting venue • A walk-through will be scheduled this week • The meeting venue is available from 12:30 on 10/21 and the team agreed that all the Governing Board members need to arrive at the venue by no later than 12:30 PM. • Membership and Registration Chair was requested to have four stations to minimize the delay • Registration to close by 3:00 PM. There is a 50 inch-screen in the reception area. NRU to provide the slide for display during the registration <p>China Satyam Veernapu proposed the approval of the following four life members and seconded by Krishna Reddy Uppalapati.</p>

Key Points Discussed

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		<ul style="list-style-type: none"> • Meera Sharif Shaik • Prakash Samudrala • Suresh Malemarpurum • Srikant Potla <p>Subramanyam Jonnalagadda took the action to deliver the following print materials for the meeting</p> <ul style="list-style-type: none"> • 50 copies of Bylaws, including older amendments • 100 copies of minutes of the the previous emergency general body meeting held in May 2012 • 200 copies of the proposed amendments of Referendum #1 and #2 <p>Narasimha Reddy Urimindi to deliver the presentation slide deck as a part of the Secretary Report including a welcome slide for the display in the reception area.</p> <p>Krishna Reddy Uppalapati to circulate the Treasurer report for Governing Board review.</p> <p>Per Balki Chamkura, we need about 15 volunteers for the registration area, counting of votes and to handle food. Would be good if we could decorate the stage area.</p> <p>Vijay Mohan Kakarla took the action to bring and install the road signs. We also need to bring the generic, podium and standing banners</p> <p>Subhash Nelakanti informed the team that two TV screens are arranged in the adjacent room for kid's entertainment.</p> <p>It is understood that no liability insurance was procured as of today and the Governing Board requested Suresh Manduva to obtain the insurance to be on the safe side</p> <p>Two security guards will be in attendance to provide order and security for the event at an expense of \$30/person/hour, with a four hour minimum.</p> <p>The governing board discussed the pros and cons of the two voting procedures: 1) Hand Raise 2) Secret Ballot</p> <ul style="list-style-type: none"> • Mr. MVL Prasad, the Parliamentarian suggested that only for sensitive items secret ballot makes sense. • The Governing Board decided to ask the floor to see if they want a hand-raise or secret ballot method of voting. • To make sure we are fully prepared, Mr. MVL Prasad was given the task of writing and executing the secret ballot process, in case if this option was chosen. • Vijay Mohan Kakarla reminded about his earlier email to the team on the concerns in the Bylaws Committee amendments

Key Points Discussed

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		<p>In response to a question from Raghu Chittimalla, Geeta Dammanna informed the team that per TANTEX attorney, the amendments don't have to be approved by the Governing Board before going to General Body under article VI of bylaws. She said that she would forward the Attorney's advice to the team.</p> <p>After reviewing the draft suggestions made by Mr. MVL Prasad, the Governing Board agreed to make the following changes to the amendments of the two referendums:</p> <ul style="list-style-type: none"> • Two polling centers (One in Irving and One in Plano) instead of three proposed by the Bylaws Committee and two booths in each of the polling centers • Voting in one weekend from 12:00 Noon to 6:00 PM on Saturday (12/15) and counting on the same evening, declaration of results later in the night • In case of the inclement weather, the Governing Board will choose another date. • Based on the feedback from majority of the GoB, up to 15% of ballots could be allocated to those with extraordinary circumstances • Election Committee will make the final determination regarding the extraordinary circumstances • Voting only once for all the amendments in each of the referendum • The voter can vote at his choice of the venue and the team discussed about the possibility of synchronizing the real time status through Google docs
3	Upcoming Events	<ul style="list-style-type: none"> • None
5	Open Items (If time permits and with the approval of President)	<ul style="list-style-type: none"> • None
6	Meeting Adjourn	Meeting adjourned at 11:03 PM by the Chair, Geeta Dammanna

Action Plan

No.	Action Item(s)	Owner	Target Date
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Action Plan

No.	Action Item(s)	Owner	Target Date
1.			
2.			